

Revised 12/11

LUNENBURG PTO REQUEST FOR FUNDING

APPLICATION MUST BE TYPED AND SUBMITTED BY EMAIL

Please complete this form and email it to the Lunenburg PTO.

APPLICANT INFORMATION

Applicant Name : Michelle Petersen
School : Lunenburg High School
Position : Special services teacher- Achieve IV program
Contact Phone Number - 978-582-4115

PROJECT INFORMATION

Project Title: Amount Requested \$ 250.00
Project Start/End Dates: Spring 2011 and ongoing

1. Project Description: Summarize the proposed project in the space provided. Describe who is the target audience; what will happen; when and where it will occur; and how the project will be executed. NOTE: You may provide additional narrative on a separate sheet of paper, but you *must* summarize the project here. Your answer in the space below may not exceed 750 characters.

The proposed project is a morning café run by the ACE/ Achieve IV students once per month. This café would be targeted to the faculty of LHS and would provide breakfast and coffee to them while allowing our students to work on cooking, social and money skills in a functional environment. Students would use the PTO grant money as start up funds to purchase materials such as pancake mix, plates, forks etc. This would allow them to work on purchasing skills in the community. Any funds generated by the café would go to re-supplying the café project with the hope that it would be self-sustaining or at most, minimally funded in time.

2. Describe the planning process for this project. What individuals and organizations have been involved as partners and/or advisors? How would partial funding impact this project? Your answer in the space below may not exceed 500 characters.

Myself, along with Mrs. Laura Rudy and the ACE/Achieve IV staff would work together to run and advise the project. Support from the LHS faculty and administration would also be necessary to make the café run successfully. Partial funding would impact the amount of times we could run the café and how many items we are able to offer the faculty. Since there are 10 students currently in the ACE/ Achieve IV program, funding would be essential so that each student has a role in the project.

3. Explain how this project will reach and benefit the students of your school. How will you know the project is successful? Your answer in the space below may not exceed 500 characters.
Eventually, if successful this project could be expanded so that it is available to students in the school. At minimum, peer buddies could participate in helping our students run the café, and we could invite other Achieve programs over to participate and dine with us. The project's success would be measured by total income per café, along with progress made on individual IEP objectives targeting social skills, manners, purchasing, cooking and life skills.

Signature Title Date

FOR PTO USE SUBMITTED BY DEADLINE ___ yes ___ no

\$ _____

Amount Approved Signature of PTO Representative Title Date